5/17/13

TERMS AN D CONDITIONS

1. Purpose of contract. The purpose of this contract is to engage

perfo rmance- auditing services as part of fulfilli ng the Dis trict’s 2012 Capital

Improvement B ond p rogram audit requirements. Annual perfo rmance

audits help ensure public accountability through independent and ongoing

ass essment of the District’s management of the B ond program.

2. Detailed Description of Services/Statement of Work. The Consul tant shall

pro vide performance auditing services. Consultant deliverables are as

follows:

a. The consultant shall develo p a 4 - year plan incor porating annual audits

aligned wi th the District’s financial audit pl an and the voter app roved

2012 capital im provement bond program.

b. The consultant shall develop a Perform ance Audit Procedure Guide

w ithin the firs t three mo nths and will train/educate principal Di stric t

management staff in cludin g, b ut not limited to, Superinten dent, Chief

Operating Off icer (COO), Chief Financial Off icer and Executive Director,

Off ice of Schoo l Modernization (OSM).

c. The Guide should address the followi ng functional areas in the B ond

pro gram

• Pro gram level management incl uding me trics

• Pro ject level management

• Public contracting m anagement

• Public engagem ent p rocesses

• Compliance wi th vo ter approved B ond Measure #26-144

d. Working with the COO, CFO and Executive Director OSM consultant will

develo p a set of perform ance audit succe ss factors that(t)5(d)1it 03 Tm (m)4(a#1d)lta

status reports and make formal and informal presentations of audit